

Institute for Law Enforcement Administration

(formerly Southwestern Law Enforcement Institute)

The Center for American and International Law

formerly known as The Southwestern Legal Foundation

1778 N. Plano Road, Suite 212 * Richardson, TX 75081
as of September 1: 5201 Democracy Drive * Plano, TX 75024

www.theILEA.org

School of Police Supervision

June 3-28, 2002

September 30, 2002 – October 25, 2002

January 6-31, 2003



73rd School of Police Supervision

“An International Center for Law Enforcement Education”

School of Police Supervision

The Institute for Law Enforcement Administration, a division of The Center for American and International Law, formerly known as The Southwestern Legal Foundation, will hold the 74th School of Police Supervision at The Center for American and International Law headquarters, 1778 N. Plano Road, Suite 212, Richardson, Texas. The 75th and 76th Schools of Police Supervision will be held at our **new location, 5201 Democracy Drive, Plano, Texas.**

This four-week course is designed for first-line supervisors and middle-level management. It should be of interest to law enforcement agencies concerned with the professionalism of their management team. This is the only independent four-week school in the nation for police supervisors and recognizes the importance of supervision as a major management function in law enforcement. The curriculum focuses on the transition from "street policing" to management, especially the social and personal adjustments.

Faculty

Faculty who teach are invited from the law enforcement and academic communities. The following list includes regular faculty as well as guest faculty. The Institute is committed to assembling some of the best minds in administrative and academic areas.



Hector Alcoser, Sergeant, McAllen Police Department, TX



Patt Scheckel-Hollingsworth, Training Manager, North Central TX Council of Govts. Regional Police Academy



Tory J. Caeti, Ph.D., University of North Texas, Denton, TX



A. Jay Six, Lieutenant, Patrol Division, Arlington Police Department, TX



Daniel P. Carlson, Associate Director, ILEA



Gregory Smith, Assistant Director, ILEA



Audrey Covington, Director of Training, The Enterprise Center, Plano, TX



Warren Spencer, J.D., Legal Advisor, Plano Police Department, TX



David Golden, Captain, Patrol Division, Richardson Police Department, TX



Gary W. Sykes, Ph.D., Director, ILEA



Brian E. Harvey, Lieutenant, Dallas Police Department, TX



Robert W. Taylor, Ph.D., Chair, Department of Criminal Justice, University of North Texas, Denton, TX



David N. James, Chief, Carrollton Police Department, TX



Sally Dee Wade, Lecturer, Texas A&M University, College Station, TX



Gregory K. Jones, Training Manager, Baylor HCS Police Department, Dallas, TX



Diane Weatherbee, J.D., Chief City Attorney, Plano, TX

Course Topics

Main Topics:

- Change and the Organization
- Legal Aspects of Discipline
- Motivation
- Basic Statistics
- Street Culture and Supervision
- Community-based Policing
- Legal Liability of the Supervisor
- First Amendment Issues
- Stress and Supervision
- Sexual Harassment and Workplace Discrimination
- Creating a Strong Ethical Environment

Specialized Topics:

- People-centered Supervision
- Leadership
- Performance Evaluations
- Supervising Organizational Diversity
- Executive Writing Workshop
- Managing Conflict
- Supervisor as Coach and Counselor
- Cultural Awareness and Cross-Cultural Communications
- Media Relations
- Psychological Type and Leadership Style
- Police-Community Relations

REGISTRATION

School of Police Supervision

Mail, fax or E-mail to Registrar:

The Center for American and International Law
P.O. Box 830707 ❖ Richardson, Texas 75083-0707

Phone: 972.664.3468

Fax: 972.699.7172

ILEA Office Phone: 972.664.3471

E-mail: ilea@cailaw.org

Tuition: \$995 non-members, \$895 members of The Institute for Law Enforcement Administration. This includes all instruction and handouts. Lodging and meals are excluded.

Course Date _____

Name _____

Agency _____

Mailing Address _____

City/State/Zip/Country _____

Telephone _____ Fax _____ E-Mail _____

Birth Date _____ Soc. Sec. # _____

TUITION MAY BE PAID BY CREDIT CARD

Check enclosed payable to The Center for American and International Law.

Please charge: AmEx _____ MasterCard _____ Visa _____ Discover _____

Card Number _____ Expiration Date _____

Name on Card _____

Billing Address (if different from address above) _____

Authorized Signature _____

Housing

The cost of housing is not included in the tuition. However, there are three housing programs for out-of-area participants to choose from. For further housing details, please contact Pam Hooper at 972.664.3475.

Option One includes the rental of a corporate apartment. Located near the Institute, the corporate apartments are fully furnished including telephone service, microwave, icemaker and washer/dryer. Amenities may include several pool areas, heated spas, lighted tennis facilities, limited access entry gates and covered parking. Two bedroom/two bath floor plans are available for participants willing to share an apartment.

Option Two includes the rental of an extended stay suite. The suite is fully furnished with separate living/dining, kitchen and bath area. Kitchens are full-size and equipped with refrigerator, electric range, dishwasher and microwave. A washer and dryer are available on-site and weekly housekeeping with mid week freshen-up is provided. In addition, a swimming pool, hot tub, barbecue grills and basketball court are available for guests to enjoy.

Option Three includes accommodations at a local hotel. Several hotels are located within a short driving distance from the Institute.

Scholarships

Limited scholarships are available to help defray the costs of tuition. Please contact the ILEA at 972.664.3471 to obtain an application and/or further information.

General Information

SCHEDULE AND MATERIALS: On the opening day, check-in will begin at 7:45 am in the lobby of The Center for American and International Law, formerly The Southwestern Legal Foundation. Daily sessions begin promptly at 8:30am and will end at 3:30pm; lunch will be on your own from 11:30am to 12:30pm. On the concluding day of the program, a graduation ceremony will be held for students and their guests.

All materials will be furnished including a textbook for use during the School and a binder for instructor handout material. Out-of-area participants may want to bring a computer or typewriter to assist in the completion of writing assignments.

DRESS: Dress for the School is casual with the exception of two occasions - class pictures and graduation. Please keep in mind that Dallas area weather can be unpredictable with average temperatures in January ranging from 25-60, June 71-100, and October 57-85.

CANCELLATION: Tuition, less a fifty (\$50) fee, will be refunded upon written cancellation received five working days prior to the program. Cancellations received after that date cannot be refunded, although substitutions will be permitted.

INFORMATION FOR AIR TRAVELERS: Most interstate flights into the Dallas/Fort Worth area land at the Dallas/Fort Worth International Airport, about twenty miles from the Institute. The Super Shuttle runs from the airport directly to area hotels. Schedules, rate information and tickets are available at each terminal. The Super Shuttle also services Love Field Airport.

NONDISCRIMINATORY POLICY: It is the policy of The Center for American and International Law, formerly The Southwestern Legal Foundation, that no person, on the basis of race, sex, color, religion, national origin or ancestry, age or handicap, shall be discriminated against in educational programs and activities, scholarship programs or admissions.

TCLEOSE CREDIT

The Texas Commission on Law Enforcement Officer Standards and Education (TCLEOSE) will recognize 120 hours for this course (56 hours under Course #3737, 64 hours under Course #3700).

Nonprofit
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Dallas, Texas

The Center for American and International Law
(formerly the Southwestern Legal Foundation)

P.O. Box 830707 — Richardson, Texas 75083-0707

PLEASE NOTE: The Center for American and International Law utilizes outside mailing lists. If you receive a duplicate of this announcement, please pass it along to an interested colleague.

Please provide your correct mailing address

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