

40TH ANNUAL MANAGEMENT COLLEGE

The College is an intensive eight-week program for senior level managers and administrators in law enforcement. It is university-based, challenging and prepares law enforcement personnel for leadership in the complex world of public executives. The focus of the course is on managing for community and customer-oriented results in police organizations. Nationally known faculty, including academicians and practitioners, cover a wide range of topics and issues related to public and business administration. Many graduates of the College are senior executives and police chiefs at local, state and federal levels of the law enforcement community.

The Management College experience prepares individuals to take part in:

- Providing leadership in their departments on problem solving and management issues.
- Applying progressive and innovative management approaches to their agencies.
- Communicating, both to their colleagues and to the public, plans and programs for change and improvement of police services.
- Growing professionally and personally as a police manager and as a stepping-stone towards top leadership.
- Gaining professional knowledge as a life-long learner and acquiring critical thinking skills about the future of law enforcement.

REGISTRATION/COURSE HOURS

Registration will begin at 8:00am in the lobby of The Center for American and International Law. Refreshments will be available from 8-8:30am. Daily sessions will begin promptly at 8:30am and will end at 3:30pm with a one-hour lunch break. On the concluding day of the program, a graduation ceremony will be held.

COURSE MATERIALS

The classroom presentations will be supplemented by extensive written materials that will be distributed throughout the program. Classroom books, materials and supplies cost an additional \$200.00.

TCLEOSE CREDIT

The Texas Commission on Law Enforcement Officer Standards and Education (TCLEOSE) will recognize 240 hours of in-service credit for this course.

SPECIALIZED COURSE TOPICS

In addition to the regular faculty, nationally known guest lecturers including writers, scholars and administrators will discuss the following specialized topics:

- Tools for Continuous Improvement
- Communication in Organizations
- Community-based Management
- Community Problem-solving
- Teambuilding Strategies
- Liability Issues for Managers
- Ethics in Law Enforcement
- Leadership
- Managing Media Relations
- Managing for Performance
- Budget Strategies

COLLEGE FACULTY 2003



Daniel P. Carlson
Associate Director, ILEA



Jeff Chamberlain
Attorney at Law
Chamberlain & Kaufman, Albany, NY



David N. James
Chief
Carrollton Police Department, TX



Charles A. Rohre
Senior Consultant
Ralph Andersen & Assoc., Dallas, TX



Gregory Smith
Lecturer, ILEA



Gary W. Sykes, Ph.D.
Director, ILEA



Robert W. Taylor, Ph.D.
Chair, Department of Criminal Justice,
University of North Texas, Denton, TX

HOUSING

The cost of housing is not included in the tuition. Guest rooms are available at the Summerfield Suites, 4900 Edwin Lewis Drive, Addison 75001 (www.summerfieldsuites.com), at a special monthly rate of \$1,300/1 bedroom and \$2,000/2 bedroom. Complimentary phone and internet service is offered. To assure room availability, contact the Summerfield directly at 972.661.3113. For additional housing information, please contact Ms. Pam Hooper at 972.244.3400.

Sample Cost Estimate*

	Member	Non-member
Tuition	\$1190	\$1490
Books	200	200
Housing:		
1 st Month	1000*	1000*
2 nd Month	1000*	1000*
Total	\$3390	\$3690

*Based on sharing a two bedroom suite. Travel and meals are not included in estimation.

PREPARING POLICE MANAGERS FOR THE FUTURE

MISCELLANEOUS

Dress for the College is business casual with the exception of three occasions – class pictures, presentations and graduation. On these occasions we ask that you dress in business attire.

Please keep in mind that Dallas area weather can be unpredictable with average temperatures ranging from 35° - 59°.

Limited computer facilities are accessible to students; however, out-of-area participants may want to bring their own equipment to assist in the completion of assignments.



MISSION STATEMENT

The Management College is a university-level course designed to encourage the professional development of mid to upper-level law enforcement personnel. Its curriculum promotes the thinking skills of analysis, of synthesis and of critical evaluation.



REGISTRATION FORM

40th Annual Management College
February 2 - March 26, 2004

Mail, fax or e-mail to:

Registrar
The Center for American and International Law
5201 Democracy Drive
Plano, Texas 75024

Registrar Telephone: 972.244.3405
ILEA Office Telephone: 972.244.3430
Fax: 972.244.3431
E-mail: ilea@cailaw.org

Tuition: \$1190 members, \$1490 non-members of the Institute for Law Enforcement Administration. This includes all instruction and a graduation luncheon. Lodging and other meals are excluded. **In addition, a \$200 fee will be charged for books, materials and supplies.**

NAME/RANK _____
AGENCY/FIRM _____
ADDRESS _____
CITY, STATE, ZIP _____
TELEPHONE _____ FAX _____
E-MAIL _____

Tuition may be paid by VISA, MasterCard, American Express or Discover

Credit Card: Mastercard VISA American Express Discover

Card No. _____ Expiration Date _____

Name on Card _____

Billing Address (if different than above address) _____

INFORMATION FOR AIR TRAVELERS

Most interstate flights into the Dallas/Fort Worth area land at the Dallas/Fort Worth International Airport, about twenty miles from the Institute. Air service is also available into Love Field Airport in Dallas.

NONDISCRIMINATORY POLICY

It is the policy of The Center for American and International Law that no person, on the basis of race, color, religion, national origin or ancestry, age or handicap, shall be discriminated against in educational programs and activities, scholarship programs or admissions.

TUITION CANCELLATION

Tuition, less a \$50 handling charge, will be refunded upon written cancellation received five (5) working days prior to the program. Cancellations received after that date cannot be refunded, although substitutions will be permitted.

MEMBERSHIPS AND TUITION FEES

There are two levels of tuition for all programs. Departments that join the Institute paying an initial fee and annual membership dues (based on agency size) are entitled to significantly reduced tuition rates. Membership applications and information can be obtained by contacting the Director's office or visiting our website at www.theILEA.org.

SCHOLARSHIPS

Tuition scholarships are available on a limited basis to help defray costs. Please contact Dr. Gary W. Sykes, Director, at 972.244.3430 to obtain an application and/or information.

**VISIT OUR WEBSITE
WWW.THEILEA.ORG**

THE CENTER FOR AMERICAN AND INTERNATIONAL LAW



THE INSTITUTE FOR LAW ENFORCEMENT ADMINISTRATION

5201 Democracy Drive • Plano, Texas 75024

PLEASE NOTE: The Center for American and International Law (formerly The Southwestern Legal Foundation) utilizes outside mailing lists. Therefore, if you receive a duplicate of this announcement, please pass it along to an interested associate.

Nonprofit
Organization
U. S. Postage
PAID
Permit No. 3778
Dallas, Texas

Please let us know of corrections needed in your mailing address.

PREPARING POLICE MANAGERS FOR THE FUTURE

THE COLLEGE WILL



FOCUS

ON THE MOST RECENT
MANAGEMENT THEORIES
AND TOPICS, EMPHASIZING
CONTINUOUS
IMPROVEMENT AND
MANAGING FOR
PERFORMANCE.



CHALLENGE

PARTICIPANTS WITH
PROGRESSIVE THINKING
AND INNOVATIVE
PRESENTATIONS ABOUT
LAW ENFORCEMENT
MANAGEMENT.



REVOLVE

AROUND OFF-CAMPUS
CONSULTING PROJECTS
WITH LOCAL AGENCIES.



40TH ANNUAL

MANAGEMENT COLLEGE

FEBRUARY 2 - MARCH 26, 2004

Join us at our new state-of-the-art headquarters



The Institute for Law Enforcement Administration

(formerly the Southwestern Law Enforcement Institute)

of The Center for American and International Law

5201 Democracy Drive • Plano, Texas 75024

972.244.3430 • Fax 972.244.3431

theLEA.org • ilea@cailaw.org