

# **Police Executive Development**

**April 22-26, 2002**

**Richardson, Texas**

**“An International Center for Law Enforcement Education”**

[www.the ILEA.org](http://www.theILEA.org)

**THE INSTITUTE FOR LAW ENFORCEMENT ADMINISTRATION**

(formerly the Southwestern Law Enforcement Institute)

**A division of The Center for American and International Law**

**1778 N. Plano Road, Suite 212**

**Richardson, TX 75081**

## General Information

A four and one-half day learning experience for senior-level law enforcement managers and executives. It will focus on managing for change and the importance of using data, teams and problem-solving techniques to improve performance in police organizations. It is designed to provide for a stimulating treatment of current management practices using experiential exercises that focus on communication skills for managers. The first part of the course will include an assessment of management competencies and styles using the MAP® and DiSC® Personal Profile measurements. Ethics and leadership issues will be covered to assist police managers in thinking through the challenges that are prevalent in a changing environment.

Topics to be included:

- Managing for Performance
- MAP® Assessment (Managerial Assessment of Proficiency)
- DiSC® Style Analysis (Personal Profile System)
- ROPE Learning Exercises
- Team Building
- Values-centered Leadership
- Ethics for the Manager

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### TCLEOSE Credit

Law enforcement personnel attending this course are eligible for 32 hours of Texas Commission on Law Enforcement Officer Standards and Education (TCLEOSE) credit.

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### FACULTY



**Daniel P. Carlson**, Associate Director, Institute for Law Enforcement Administration; Retired Captain, New York State Police; B.S. degree, State University of New York; Graduate of "Ethics Corps," Josephson Institute of Ethics and graduate of the Aspen Institute on Ethics.



**Gregory Smith**, Assistant Director, Institute for Law Enforcement Administration. Holds a B.S. degree from Ball State University; completing a M.A. degree from the University of Texas at Arlington; and has over 19 years of combined law enforcement, military and teaching experience.



**Gary W. Sykes**, Director, Institute for Law Enforcement Administration. Holds a Ph.D. from Pennsylvania State University and has taught at the University of Louisville School of Justice Administration, the Southern Police Institute and the University of Wisconsin-Superior.

**REGISTRATION:** On the opening day, registration will begin at 8:00a.m. Daily sessions will begin promptly at 8:30a.m. and will end at 4:30 p.m., except on Friday which will conclude at 12:00 noon. Lunch will be on your own.

**DRESS:** We encourage participants to be comfortable in class by choosing corporate casual clothing. You may want to bring a jacket or sweater due to variances in classroom temperature.

**CANCELLATION:** Tuition, less a twenty-five (\$25) fee, will be refunded upon written cancellation received five working days prior to the program. Cancellations received after that date cannot be refunded, although substitutions will be permitted.

**HOTEL ACCOMMODATIONS:** The cost of housing is not included in the tuition. Accommodations are available at the Holiday Inn Select, 1655 North Central Expressway, Richardson, Texas 75080. The rate is \$69 per night, plus 15% tax. **To assure room availability at the Holiday Inn Select, please contact Carolyn Spano, Director of Sales, at 972.669.0508 at least two weeks prior to your arrival date and ask for the special Institute for Law Enforcement Administration rate.**

**NONDISCRIMINATORY POLICY:** It is the policy of the Institute for Law Enforcement Administration that no person, on the basis of race, sex, color, religion, national origin or ancestry, age or handicap, shall be discriminated against in educational programs and activities, scholarship programs or admissions.

Persons with a disability that need special accommodations to attend this program may contact the Institute at 972-664-3471 no later than ten (10) working days prior to the program.

**For information, proposals or to host one of our programs, please contact:**

**Dr. Gary W. Sykes, Director**  
Institute for Law Enforcement Administration  
P.O. Box 830707  
Richardson, TX 75083-0707  
Phone: 972-664-3470 - Fax: 972-699-7172  
E-mail: [ILEA@cailaw.org](mailto:ILEA@cailaw.org)  
Website: [www.theILEA.org](http://www.theILEA.org)

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# REGISTRATION

## Police Executive Development

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**Mail, fax or E-mail to Registrar:**

Institute for Law Enforcement Administration  
P.O. Box 830707 9 Richardson, Texas 75083-0707

Phone: 972.664.3468  
Fax: 972.699.7172  
ILEA Office Phone: 972.664.3471  
ILEA@cailaw.org

**Tuition:** \$545 non-members, \$445 members of The Institute for Law Enforcement Administration. This includes all instruction and handouts. Lodging and meals are excluded.

Name \_\_\_\_\_

Agency \_\_\_\_\_

Mailing Address \_\_\_\_\_

City/State/Zip/Country \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ E-Mail \_\_\_\_\_

Birth Date \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_

**TUITION MAY BE PAID BY CREDIT CARD**

Check enclosed payable to The Center for American and International Law.

Please charge: AmEx \_\_\_\_\_ MasterCard \_\_\_\_\_ Visa \_\_\_\_\_ Discover \_\_\_\_\_

Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

Name on Card \_\_\_\_\_

Billing Address (if different from address above) \_\_\_\_\_

### On-Site Law Enforcement Technical Assistance Programs

Management and Operational Studies	Policy and Procedure Development	On-Site Programs	Ethics Programs
Department or component (e.g. property unit)	Study or development of departmental written directives.	Supervision and management courses	Ethics courses and workshops
Processes (e.g. budgeting)	Design of policy/system or individual policy/procedure (e.g. deadly force, vehicle pursuit)	Specialized seminars and workshops	Ethics audits
Facilities and/or equipment	Organization and manual preparation of existing directives	Individualized legal and policy review programs	Internal affairs workshops
Analysis of computer and information systems			
Strategic planning consulting services			

## ILEA Program Schedule — 2002

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|---|---------------------|
| ▶ 11th Advanced Management College<br>(Aspen, CO)             | May 15-18           |
| ▶ Ethics Train-the-Trainer (San Diego, CA)                    | May 20-24           |
| ▶ School of Police Supervision                                | June 3-28           |
| ▶ Hate Crimes Symposium (Location TBA)                        | June 14-15          |
| ▶ Cultural Diversity Train-the-Trainer<br>(St. Louis, MO)     | July 15-19          |
| ▶ Ethics Train-the-Trainer<br>(Meriden, CT)                   | September 16-20     |
| ▶ School of Police Supervision (Dallas, TX)                   | Sep. 30-<br>Oct. 25 |
| ▶ 11th Annual International Ethics Conference<br>(Dallas, TX) | October 17-19       |
| ▶ Cultural Diversity Train-the-Trainer<br>(Dallas, TX)        | November 11-15      |
| ▶ Ethics Train-the-Trainer (Dallas, TX)                       | December 9-13       |

*All courses will be held at the ILEA headquarters in Richardson, TX unless noted otherwise.*

### ILEA Membership

Is your agency interested in saving money? Membership in The Institute for Law Enforcement Administration provides reduced tuition rates on all programs and is available to city, county, state and federal law enforcement organizations. Membership cost is based on the number of sworn and civilian personnel in your organization. For additional information, please call 972-664-3471 or e-mail us at [ILEA@callaw.org](mailto:ILEA@callaw.org).

### Publications

And now, after eight years, *Ethics Roll Call* has become an online publication. To read the latest edition (Winter 2002) go to [www.theILEA.org/publications](http://www.theILEA.org/publications).

*Institute for Law Enforcement Administration*  
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(formerly The Southwestern Legal Foundation)  
P.O. Box 830707 • Richardson, Texas 75083-0707

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Dallas, Texas

Please provide your correct mailing address

PLEASE NOTE: The Southwestern Legal Foundation utilizes outside mailing lists. If you receive a duplicate of this announcement, please pass it along to an interested colleague.

### Topics:

- ★ High Performance Teams
- ★ MAP (Managerial Appraisal of Performance) Assessment
- ★ Values-centered Leadership

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