

ADMINISTRATION AND MANAGEMENT OF TRAINING

"Excellent class. You have a fantastic facility and excellent staff, very friendly and helpful.."

"This was an outstanding course. The instructors did a fantastic job."

—2006 participants

Course Overview: Significant and ongoing change in society and the workplace dictate the need for special talents and abilities on the part of those administering training at every level of law enforcement. Recent events and litigation have demonstrated, once again, that training responsibility reaches well beyond the walls of the classroom or academy. This intensive, four and one-half day program will identify and enhance the skills necessary to succeed in this rapidly changing and challenging environment.

Topics:

- Training Impact of "Workforce 2020"
- Developing an Educational Climate
- Instructor and Program Evaluation
- Training Vision and Mission
- Ethics in (and for) Training
- Technology and Training
- Future Trends in Training
- Legal Issues in Training

Who Should Attend? This course is designed for those charged with oversight of the training function in law enforcement organizations.

Faculty: **Daniel P. Carlson**
Director, Institute for Law Enforcement Administration

Michael J. Mirarchi
Attorney and Employment Law Consultant
Mirarchi and Associates, Inc.
Plano, Texas

Steve Otto
Consultant
Bedford, Texas

Warren Spencer
Assistant City Attorney
City of Plano, Texas

Frank Woodall
Director, Education and Training Programs
Texas Commission on Law Enforcement Officer Standards and Education (TCLEOSE)
Austin, Texas

Date and Location: October 8-12, 2007
ILEA headquarters (The Center for American and International Law), 5201 Democracy Drive,
Plano (Dallas metroplex), Texas 75024

Hours: 8:30am to 4:30pm Monday-Thursday; 8:30am to 12:00noon Friday

Tuition: \$545 ILEA Member
\$645 ILEA Non-member

Cancellation Policy: Tuition, less a \$50 handling charge for each registration, will be refunded upon WRITTEN CANCELLATION received not later than five (5) working days prior to the program (e-mail: cburkel@cailaw.org). No refunds after this date, although substitutions of attendees for this program are permitted. Registrants not entitled to a refund will receive the course materials, with the exception of copyrighted items.

Hotel: See ILEA website at www.theILEA.org for hotel information.

TCLEOSE Credit: Law enforcement personnel attending this course are eligible for thirty-two (32) hours of Texas Commission on Law Enforcement Officer Standards and Education (TCLEOSE) credit.